



## THE CITY OF RED DEER LIBRARY BOARD

6:30 p.m. Wednesday January 27, 2021  
Virtual Meeting via Zoom

## MINUTES

**Present:** Mark Waters (Chair), Councillor Dianne Wyntjes, Nancy Batty, Leanne Gosse, Jerry Moore, David Murphy, Shelley Odishaw, Brian Quigg, Ray Yaworski, Shelley Ross (CEO)

**Regrets:** Raymond Savage

**Guests:** Karen Drok

### Welcome and Chair's Remarks

Mark Waters called the meeting to order at 6:30 pm

### Conflict of Interest Declaration

There were no conflicts of interest to declare.

### 1. Approval of Agenda

- a. **MOTION:** That the Board approve the agenda as amended by moving 8a. Presentation by Karen Drok to fall after approving Minutes.

**BATTY / GOSSE / CARRIED**

### 2. Approval of Minutes from the November 25, 2020 Board Meeting

- a. **MOTION:** That the Board approve the minutes from the November 25, 2020 Board meeting as presented.

**MURPHY / WYNTJES / CARRIED**

### 3. Strategic Discussion and Board Development

- a. **Presentation on School Services by Karen Drok**

Karen Drok presented information on how school services, to our two service contracts at Barrie Wilson and St. Patrick's in particular, have been adapted during the pandemic. The Board thanked her for her leadership and creativity and extended appreciation to all the staff members involved in providing carefully selected reading material and teacher and classroom support over the last year.

### 4. Review of Managers' Reports and approval of December 2020 Statistics

- a. **MOTION:** That the Board approve the December 2020 Managers' Reports and Statistics as presented.

**MURPHY / ODISHAW / CARRIED**

The usefulness of the statistics during the current unsettled time, and the time it takes to assemble them on a monthly basis, was discussed.

b. **MOTION:** That statistics culminating in the statistics required in the provincial annual report be shared with the Board three times a year in January, April and September.

**MOORE / QUIGG / CARRIED**

**5. Report from Planning and Finance Committee**

a. **MOTION:** That the Board accept and approve the November and December (pre-audit) 2020 financial statements as presented.

**MOORE / BATTY / CARRIED**

b. **MOTION:** That the Board accept and approve the 2021 Budget as presented.

**MOORE / BATTY / CARRIED**

c. **MOTION:** That the Board approve the 2021 - 2022 Plan of Service as presented, and approve its submission to the Public Library Services Branch.

**YAWORSKI / QUIGG / CARRIED**

**6. Report from Personnel and Administration Committee**

- The Committee is near completion of the annual CEO evaluation. McNeil scholarships were awarded to L. Martinowski and J. Dinan. Donor recognition was discussed. The Ontario Library Conference is next week, many excellent sessions are on offer and Board Members are encouraged to attend or register to watch recorded sessions after the fact.

**7. Report from The Friends of the Red Deer Public Library**

- David Murphy reported on the Friends activities. Their Christmas fundraiser raised 700\$. Their AGM is virtual, on March 9<sup>th</sup> at 5 p.m., and followed by a regular meeting. Membership fees are waived for 2021.

**8. Information Items**

- None

**9. Adjournment**

**GOSSE** motioned to adjourn at 7:52 pm.

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Mark Waters, Board Chair

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Date