



## THE CITY OF RED DEER LIBRARY BOARD

6:30 p.m. Wednesday April 27, 2022  
Virtual Meeting via Zoom

### Minutes

**Present:** Nancy Batty, Councillor Bruce Buruma, Valdene Callin, Jerry Moore, David Murphy, Shelley Odishaw (Chair), Brian Quigg, Raymond Savage, Laura Thevenaz

**Regrets:** Carol Puszka

**Staff:** Michelle Hollebeke (Minutes), Shelley Ross (CEO)

Shelley Odishaw called the meeting to order at 6:31 p.m.

### Welcome and Chair's Remarks

**Land acknowledgement:** We acknowledge that the land we meet on today is located at the border of Treaty 6, to the North of the Red Deer River, and Treaty 7, to the South of the Red Deer River. We honour and respect the culture, ceremonies and stories of the many nations who made a home on these lands - including the Cree, Blackfoot, Nakota Sioux, Iroquois, Dene, Ojibway, Saulteaux and Inuit - and that this area is a long-established meeting place of the Métis. We are grateful for the traditional knowledge-keepers: elders past, present and emerging. May we live with respect on this land and in peace and friendship with its people.

**Conflict of Interest Declaration:** There were no conflicts of interest to declare.

### 27. Approval of Agenda

**a. MOTION:** That the Board approve the agenda as presented with the addition of the City of Red Deer Volunteer Appreciation event in item 33.

BATTY / MOORE CARRIED

### 28. Approval of Minutes from the March 30, 2022 Board Meeting

**a. MOTION:** That the Board approve the minutes from the March 30, 2022 Board meeting as presented.

MOORE / QUIGG CARRIED

### 29. Strategic discussion and Board Development

-The Board Retreat is taking place May 28<sup>th</sup>, focus will be on team-building as well as the Plan of Service. Please refer to the accompanying Board Package for details.

### **30. Report from Planning and Finance Committee**

**a. MOTION: That the Board approve the December 2021, January 2022, February 2022 and March 2022 financial statements as presented.**

**MOORE / BURUMA CARRIED**

### **31. Report from Personnel and Administration Committee**

**a. MOTION: That the word "remained" in Policy 2.3.9 Gift Acceptance be corrected to "remainder".**

**THEVENAZ / QUIGG CARRIED**

### **32. Report from The Friends of the Red Deer Public Library**

- Members attended the opening of the Bower Mall pop-up branch. A Friends' member (and former Library Board member) recently experienced the loss of a child, and are considering an annual memorial donation to acknowledge these losses.

### **33. Information Items**

#### **a) Plan of Service Steering Committee:**

-The purpose of the Board retreat in May will focus on which board members will be on the Committee and deciding on timelines for completion.

#### **b) City of Red Deer Volunteer Appreciation May 17<sup>th</sup>:**

-All Board members are invited to attend. More information will be shared once details are known.

#### **c) Other Items:**

-Adult Literacy Volunteer Appreciation Night is taking place at the Snell Auditorium June 1<sup>st</sup>. An email outlining details has been sent to the Board.

-The Bower Mall pop-up branch opened its doors on April 4 and has been well received, helping to increase traffic at the other locations with hold pickups, etc.

-Collection circulation and branch visits are higher in the first quarter of 2022 vs. 2021. Electronic collections are down somewhat due to more traffic coming in to the branches to borrow physical materials. With the return of some in-person programming, the trend of more physical visits is expected to continue.

-Summer students have been hired to help with the Summer Reading Club and Reading Pals, funded mostly via federal Summer Student grants.

**d) CEO Performance Review:**

**i) MOTION: To move in camera at 7:08 p.m.**

**MOORE / BATTY      CARRIED**

**ii) MOTION: To move out of camera at 7:28 p.m.**

**BURUMA / QUIGG      CARRIED**

**34. Adjournment**

Shelley Odishaw adjourned the meeting at 7:29 p.m.

**Next Board Meeting: May 25, 2022 @ 6:30 p.m.**