



THE CITY OF RED DEER LIBRARY BOARD

6:30 p.m. Wednesday March 30, 2022
Virtual Meeting via Zoom

Agenda

Welcome and Chair's Remarks

Land acknowledgement: We acknowledge that the land we meet on today is located at the border of Treaty 6, to the North of the Red Deer River, and Treaty 7, to the South of the Red Deer River. We honour and respect the culture, ceremonies and stories of the many nations who made a home on these lands - including the Cree, Blackfoot, Nakota Sioux, Iroquois, Dene, Ojibway, Saulteaux and Inuit - and that this area is a long-established meeting place of the Métis. We are grateful for the traditional knowledge-keepers: elders past, present and emerging. May we live with respect on this land and in peace and friendship with its people.

Conflict of Interest Declaration:

19. Approval of Agenda

- a. **MOTION:** That the Board approve the agenda as presented with addition of item 23. e.

20. Approval of Minutes from the February 23, 2022 Board Meeting

- a. **MOTION:** That the Board approve the minutes from the February 23, 2022 Board meeting as presented.

21. Strategic discussion and Board Development - 2021 RDPL Audit – Grant Stange, RSM

- a. **MOTION:** That the Board accept the 2021 audit and report as presented.

22. Report from Planning and Finance Committee

- a. **MOTION:** That the Board go to RFP for the 2022 audit.
- b. **MOTION:** Per Policy 6.7.1.1, that the Board approve the 'It's Coco' project (see bottom of package for summary).
- c. Plan of Service – next steps

23. Report from Personnel and Administration Committee

- a. **MOTION:** That the term "the Financial Officer" be replaced by "Library Administration" in the following policies:
 - i) 2.3.3 – "Financial Statements: A monthly financial statement, prepared by the Financial Officer ..."

ii) 2.3.5 – “A petty cash fund is managed by the Financial Officer.”

iii) 2.3.7 – “ Receipts for the expenses will be submitted to the Financial Officer...”

b. MOTION: That the ALC clause in Policy 2.3.8 be changed to:

“The Board shall select delegates to in-person conferences in consideration of budgetary limitations.”

c. MOTION: That the word “acceptable” in 3.2.7 “... abide by the Library’s Acceptable Use Policy” – be changed to “Appropriate”, which is the correct name of the policy.

d. MOTION: That “date of birth” be added to Policy 6.3.4. to read .. “ Personal information: name, address, telephone number, email address of user, and date of birth; ...” - This to distinguish between similarly named individuals, for pooled demographic information, and to flag patrons moving from youth cards to adult categories.

e. The annual CEO performance review be conducted in April.

24. Report from The Friends of the Red Deer Public Library

25. Information Items

26. Adjournment

Next Board Meeting: April 27, 2022 @ 6:30 p.m.

