



THE CITY OF RED DEER LIBRARY BOARD
6:30 p.m. Wednesday September 28, 2022
Virtual Meeting Via Zoom – Waskasoo Room

Minutes

Present: Nancy Batty, Valdene Callin, Jerry Moore, David Murphy, Shelley Odishaw (Chair), Brian Quigg, Laura Thevenaz

Regrets: Councillor Bruce Buruma, Raymond Savage

Staff: Michelle Hollebeke (Minutes), Shelley Ross (CEO)

Guest: Briana Ehnes, Events and Innovation Manager

Shelley Odishaw called the meeting to order at 6:41 p.m.

Welcome and Chair's Remarks

Land acknowledgement: We acknowledge that the land we meet on today is located at the border of Treaty 6, to the North of the Red Deer River, and Treaty 7, to the South of the Red Deer River. We honour and respect the culture, ceremonies and stories of the many nations who made a home on these lands - including the Cree, Blackfoot, Nakota Sioux, Iroquois, Dene, Ojibway, Saulteaux and Inuit - and that this area is a long-established meeting place of the Métis. We are grateful for the traditional knowledge-keepers: elders past, present and emerging. May we live with respect on this land and in peace and friendship with its people.

Conflict of Interest Declaration – there were no conflicts declared.

51. Approval of Agenda

a. MOTION: That the Board approve the agenda as presented.

CALLIN / BATTY CARRIED

52. Approval of Minutes from the June 29, 2022 Board Meeting

a. MOTION: That the Board approve the minutes from the June 29, 2022 Board meeting as presented.

BATTY / MURPHY CARRIED

53. Strategic Discussion and Board Development: Briana Ehnes, Events and Innovation Manager – Bower Pop-up Branch Update

- A brief overview was provided describing highlights, lessons learned, benefits/drawbacks during the past 6 months. Statistics were shared, such as 20,215 visitors to date and actual costs are well within budget (excluding staffing). The Pop-up branch was a boost on social media for the Library. Patron feedback was collected and was mostly positive, with the majority of commentary received pertaining to requests for the Library to continue to have a presence in the south end of the city. The "Taste of Red Deer Public Library" event will be held on October 1st, as a last 'hurrah' before the branch closes on October 14.

54. Report from Planning and Finance Committee

a. MOTION: That the Board approve the June 2022 financial statements as presented.

MOORE / BATTY CARRIED

b. MOTION: That the Board approve the July 2022 financial statements as presented.

MOORE / BATTY CARRIED

c. MOTION: That the Board approve the August 2022 financial statements as presented.

MOORE / THEVENAZ CARRIED

d. MOTION: That the Board appoint RSM as our auditors for a three-year period starting with the 2022 term as the result of a competitive bid process.

MOORE / CALLIN CARRIED

e. MOTION: That the Board approve the 2023 Operating Budget as presented.

MOORE / CALLIN CARRIED

55. Report from Personnel and Administration Committee (no September meeting held)

- Board self-evaluation deadline September 28, to be presented in October.

56. Report from The Friends of the Red Deer Public Library

-\$1600 raised during July's booksale, next booksale is scheduled on November 18-19. The Friends will be hosting a Casino fundraiser February 2-3, 2023 with volunteers needed.

57. Information Items

-Exterior stucco repairs estimate for the Centennial building has been received and is currently under review. The project was originally budgeted for planned completion in 2022, however the chosen contractor for the project fell through. The Planning and Finance Committee was asked to consider a recommendation to the Board that they earmark an increase in capital in restricted reserves for a similar amount currently budgeted. Grant funding will also be sought for the project.

- Ruslan Nazarov has been hired to replace retiring current IT Manager Harold Otterdyks effective October 17th.

-Compliments to the staff were received by Board members on the latest Board Report. Board Member Brian Quigg was commended by fellow Board members on his work with the Ukrainian Youth program held in July.

58. Adjournment - Shelley Odishaw adjourned the meeting at 7:38 p.m.

Next Board Meeting: October 26, 2022 @ 6:30 p.m.