



## THE CITY OF RED DEER LIBRARY BOARD

6:30 p.m. Wednesday April 26, 2023  
Snell Auditorium

### Minutes

**Present:** Valdene Callin, Jerry Moore, David Murphy, Shelley Odishaw, Brian Quigg, Sabrina Samuel, Laura Thevenaz, Councillor Dianne Wyntjes

**Regrets:** Nancy Batty, Gabriel Beck

**Staff Support:** Shelley Ross (CEO), Michelle Hollebeke (minutes)

### Welcome and Chair's Remarks

Shelley Odishaw called the meeting to order at 6:29 p.m., and welcomed C. Schmaltz, a member of the public in attendance.

**Land acknowledgement:** We acknowledge that the land we meet on today is located at the border of Treaty 6, to the North of the Red Deer River, and Treaty 7, to the South of the Red Deer River. We honour and respect the culture, ceremonies and stories of the many nations who made a home on these lands - including the Cree, Blackfoot, Nakota Sioux, Iroquois, Dene, Ojibway, Saulteaux and Inuit - and that this area is a long-established meeting place of the Métis. We are grateful for the traditional knowledge-keepers: elders past, present and emerging. May we live with respect on this land and in peace and friendship with its people.

**Conflict of Interest Declaration** - no conflicts were declared.

### 27. Approval of Agenda

**a. MOTION: That the Board approve the agenda as presented.**

**CALLIN / QUIGG CARRIED**

### 28. Approval of Minutes from the March 29, 2023 Board Meeting

**a. MOTION: That the Board approve the minutes from the March 29, 2023 Board meeting as presented.**

**THEVENAZ / MURPHY CARRIED**

### 29. Report from Planning and Finance Committee

**a. MOTION: That the Board approve the January, February, and March 2023 financial statements as presented.**

**MOORE / SAMUEL CARRIED**

### 30. Report from from Personnel and Administration Committee

**a. 2022 Board Evaluation Summary of Outcomes**

**Board self-evaluation follow up, action items:**

**Members will themselves undertake to select, attend and report on at least one RDPL sponsored event / activity / program**

-Members agreed to attend an event and report by the last meeting in October, there will be a standing item on the Board agenda for these "Out and About" reports.

**Adding a question about physical and psychological safety to the Board's annual self-evaluation (discussed at June Committee meeting, distributed in the summer, and discussed in September)**

**Core business/services – continue to have the management reports for the Board packages report on activities related to achieving Plan of Service goals; starting in 2023 the annual Plan of Service activity will include annual goals/objectives and report on these.**

-To be reported to the Board quarterly, goal is for first report in June.

**Diversity and inclusion – add a discussion of the importance of DEI to the Board orientation; monitor ourselves to make sure everyone is participating, have a discussion to explore potential concerns**

-Prepare appropriate materials prior to onboarding new Board members.

**Recruitment – address recruitment issues and challenges through individual board discussions to identify people who would be encouraged to apply through the CoRD (City of Red Deer) process**

**Social Event – propose December 6th evening event – short meeting to review a year of governance, understanding of roles on a governance board, followed by a social event; Board Retreat in June, a Saturday, possibly at Timberlands, to discuss capital space planning / future facility goals**

-Retiring Board members to be included in the December event, Board Retreat to take place June 17<sup>th</sup> 10 a.m – 1 p.m. including a working lunch.

**b. Please watch this short TED talk for the Board Education Item:**

<https://www.youtube.com/watch?v=PY9DcIMGxMs>

### **31. Strategic Discussion and Board Development**

-Valuable insights and takeaways were discussed regarding the Board Education item. Members recommended similar, relevant on-line informational videos to be shared in advance of Board meetings for discussion as a Board Development item.

-DEI item to be shared with the Board prior to May meeting for discussion (Dave mentioned the Inclusion, Diversity, Equity and Access (IDEA) presentation by CCDI Consulting Inc.) and be ready to discuss as the education item at the May Board Meeting.

### **32. Report from The Friends of the Red Deer Public Library**

- The recent Booksale was a success, report for the sale to be shared at the next meeting. Mother's Day gift bags are now a focus as well as Friends' membership initiatives.

### **33. Information Items**

- **Board Out and About – Board member advocacy reports (verbal)** – some Board members attended the Friends Booksale and "People in Your Neighborhood" Story Time, and shared positive experiences.

- **March 2023 Report to the Board** – Board members thanked the staff for their contributions to the report.

**34. Adjournment** - Shelley Odishaw motioned to adjourn at 7:32 p.m.

**Next Board Meeting: May 31, 2023 @ 6:30 p.m.**