



THE CITY OF RED DEER LIBRARY BOARD

6:30 p.m. Wednesday March 29, 2023
Snell Auditorium

Minutes

Present: Nancy Batty, Gabriel Beck (online, noting poor connectivity), Valdene Callin, Jerry Moore, Shelley Odishaw, Brian Quigg, Laura Thevenaz

Regrets: Councillor Dianne Wyntjes, David Murphy

Absent: Sabrina Samuel

Guest: Grant Stange, RSM Canada

Staff Support: Shelley Ross (CEO), Michelle Hollebeke (minutes)

Welcome and Chair's Remarks

Shelley Odishaw called the meeting to order at 6:38 p.m.

Land acknowledgement: We acknowledge that the land we meet on today is located at the border of Treaty 6, to the North of the Red Deer River, and Treaty 7, to the South of the Red Deer River. We honour and respect the culture, ceremonies and stories of the many nations who made a home on these lands - including the Cree, Blackfoot, Nakota Sioux, Iroquois, Dene, Ojibway, Saulteaux and Inuit - and that this area is a long-established meeting place of the Métis. We are grateful for the traditional knowledge-keepers: elders past, present and emerging. May we live with respect on this land and in peace and friendship with its people.

Conflict of Interest Declaration - no conflicts were declared.

19. Approval of Agenda

a. MOTION: That the Board approve the agenda as presented.

MOORE / CALLIN CARRIED

20. Approval of Minutes from the February 22, 2023 Board Meeting

a. MOTION: That the Board approve the minutes from the February 22, 2023 Board meeting as presented.

CALLIN / THEVENAZ CARRIED

21. 2022 RDPL Audit – Grant Stange, RSM - Presentation followed by in camera discussion with RSM.

- MOTION: To go *in-camera* 6:51 p.m.

MOORE / CALLIN CARRIED

- MOTION: To come *out of camera* at 6:53 p.m.

MOORE / THEVENAZ CARRIED

a. MOTION: That the Board accept the 2022 Financial Statements and Auditor's Report as presented.

MOORE / THEVENAZ CARRIED

22. Report from Planning and Finance Committee

- February statements to be discussed during the next Committee meeting due to focus on year-end audited statements. The new Plan of Service will be finalized in April, and the Chair thanked those serving on the Plan of Service Committee for their efforts.

23. Report from from Personnel and Administration Committee

a. MOTION: Recommend that the Board approve a change to Policy 2.2.3.1.1:

'Develops a three year rolling Strategic Plan based on a community needs assessment' to 'Develops a five year Plan of Service based on a community needs assessment'.

QUIGG / BECK CARRIED

b. MOTION: Recommend that the Board approve an addition to Policy 2.2.4, adding at end of 2.2.4 the following (as amended):

'A borrower may request to speak at a Board meeting by making a request to the Board Chair at least three calendar weeks before the Board meeting. All requests must include name, address, telephone number, email and a summary of the comments the borrower wishes to address to the Board. The borrower is limited to no more than five minutes excluding Board questions. The time and date may be varied at the discretion of the Chair. The borrower may not ask questions of the Board at the meeting. The borrower may only speak on the subjects for which they have received approval; must obey the rules of procedure and any decision of the Chair; and must refrain from speaking disrespectfully of another person or group. Failure to abide by these rules is grounds for the Chair to conclude or curtail a presentation.'

QUIGG / BATTY CARRIED

• Results of the Board Evaluation Survey

- currently being finalized, to be shared at the April meeting.

24. Report from The Friends of the Red Deer Public Library

- The Friends' AGM was held on March 14. Preparations are underway for upcoming book sale April 19-23. The Friends have expressed appreciation to the public for their donations and are looking to increase memberships by offering a free Friends tote with every new membership.

25. Information Items

- **Board Out and About** – Board member advocacy reports (verbal) – Various Board member attendance at the Dawe Center grand opening March 25th; Soroptimist International Women's Day in Penhold March 12th; CommUnity Power of One event March 18th.
- **February 2023 Report to the Board** –special thanks to Board member Gabriel Beck regarding his generous donation to Adult Literacy as well for his initiative in raising awareness of the program.

26. Adjournment – Shelley Odishaw motioned to adjourn 7:43 p.m.

Next Board Meeting: April 26, 2023 @ 6:30 p.m.