



**THE CITY OF RED DEER LIBRARY BOARD**  
**6:30 p.m. Wednesday September 27, 2023**  
**Snell Auditorium**

**Minutes**

**Present:** Nancy Batty, Gabriel Beck, Valdene Callin, Jerry Moore, Shelley Odishaw, Brian Quigg, Councillor Dianne Wyntjes

**Regrets:** David Murphy, Laura Thevenaz

**Absent:** Sabrina Samuel

**Staff Support:** Shelley Ross (CEO), Michelle Hollebeke (minutes)

**Welcome and Chair's Remarks**

Shelley Odishaw called the meeting to order at 6:33 p.m.

**Land acknowledgement:** We acknowledge that the land we meet on today is located at the border of Treaty 6, to the North of the Red Deer River, and Treaty 7, to the South of the Red Deer River. We honour and respect the culture, ceremonies and stories of the many nations who made a home on these lands - including the Cree, Blackfoot, Nakota Sioux, Iroquois, Dene, Ojibway, Saulteaux and Inuit - and that this area is a long-established meeting place of the Métis. We are grateful for the traditional knowledge-keepers: elders past, present and emerging. May we live with respect on this land and in peace and friendship with its people.

**Conflict of Interest Declaration** - none were declared.

**51. Approval of Agenda**

- Item #53 moved to Item #58 - Education Item for discussion. An in-camera session was requested and added as Item #59, with adjournment to follow as Item #60.

**a. MOTION: That the Board approve the agenda as amended.**

**Moore / Quigg CARRIED**

**52. Approval of Minutes from the June 28, 2023 Board Meeting**

**a. MOTION: That the Board approve the minutes from the June 28, 2023 Board meeting as presented.**

**Quigg / Wyntjes CARRIED**

**53. Strategic Discussion and Board Development**

- moved to Item #58 - Education Item

**54. Report from Planning and Finance Committee**

**a. MOTION: That the Board approve the June, July and August 2023 financial statements as presented.**

**Moore / Wyntjes CARRIED**

**b. MOTION: That the Board adopt the 2024 Operating Budget as presented.**

**Moore / Batty CARRIED**

**55. Report from Personnel and Administration Committee**

**a. MOTION: That the Committee recommend that the Board approve the following additional phrase for 3.1.4 Hours of Service:**

**“Collicutt Branch hours of in-person service vary. Self-service hours match those of the Collicutt facility”.**

**Quigg / Moore CARRIED**

**b. MOTION: That the Committee recommend that the Board approve the following wording and additional phrase for policy 6.1.5:**

**“Parents and/or legal guardians may have access to the records of a youth juvenile under 18 years of age, if this parent/guardian authorized and accepted responsibility for the youth's borrowing privileges in the library card creation or renewal process. For youth between 13-17 years of age the amount/number of lost/billed items will be shared but not the exact titles.”**

**Quigg / Callin CARRIED**

**56. Report from The Friends of the Red Deer Public Library**

-Upcoming semi-annual Friends’ booksale to be held Oct 18-22<sup>nd</sup>, and volunteers would be appreciated to assist with setup and takedown. It was noted that The Friends have generously covered the new Collicutt location’s move-in expenditures. In addition, they are also funding the Red Deer Reads upcoming author visit on October 3<sup>rd</sup>.

**57. Information Items**

**- Board Out and About – Board member advocacy reports (verbal)**

-Several Board members shared experiences while attending several local community events: the new Woody’s Splash Park, the soft opening of the Collicutt branch, International Seniors Information Fair (in recognition of International Day of Older Persons), Agency Day with City Council, Walk n’ Talk program, Pride in Your Neighborhood Storytime, and the Scholastic Book Fair at Dawe.

**- Summer 2023 Reports to the Board**

-The Board expressed their appreciation to the staff for their enthusiasm in reporting summer programs, happenings, and events.

**58. Education Item – 2023 Board Self Evaluation**

- Oct 27th deadline to attend the ALTA Conference on November 9th. Dates sent to Board members. Mileage, meals, accomodations and Registration fees to be reimbursed per policy.

- Findings from the evaluation were discussed. Results reflect the diversity of Board, areas of further development were noted for further discussion and focus.

**59. a. MOTION:** To go in-camera at 8:07 p.m.

**Moore / Quigg CARRIED**

**b. MOTION:** To come out of camera 8:32 p.m.

**Beck / Batty CARRIED**

**60. Adjournment**

- Shelley Odishaw adjourned the meeting at 8:34 p.m.

**Next Board Meeting: October 25, 2023 @ 6:30 p.m.**