



THE CITY OF RED DEER LIBRARY BOARD

6:30 p.m. Wednesday, April 24, 2024
Waskasoo Kiwanis Boardroom

Minutes

Present: Gabriel Beck, Valdene Callin, Councillor Victor Doerksen, Natalie Day Lazenby, Maureen McCall, Jerry Moore, Shelley Odishaw, Laura Thevenaz

Regrets: Brian Quigg

Absent: Sabrina Samuel

Guests: Ruslan Nazarov, IT Manager

Staff Support: Shelley Ross (CEO), Michelle Hollebeke (minutes)

Welcome and Chair's Remarks

Shelley Odishaw called the meeting to order at 6:32 p.m.

Land acknowledgement: We acknowledge that the land we meet on today is located at the border of Treaty 6, to the North of the Red Deer River, and Treaty 7, to the South of the Red Deer River. We honour and respect the culture, ceremonies and stories of the many nations who made a home on these lands - including the Cree, Blackfoot, Nakota Sioux, Iroquois, Dene, Ojibway, Saulteaux and Inuit - and that this area is a long-established meeting place of the Métis. We are grateful for the traditional knowledge-keepers: elders past, present and emerging. May we live with respect on this land and in peace and friendship with its people.

Conflict of Interest Declaration – none were declared.

29. Approval of Agenda

a. MOTION: That the Board approve amendments to the agenda by moving Item 35 a. to Item 31 with subsequent renumbering of items.

THEVENAZ / MCCALL CARRIED

30. Approval of Minutes from the March 27, 2024 Board Meeting

a. MOTION: That the Board approve the minutes from the March 27, 2024 Board meeting as presented.

CALLIN / DAY LAZENBY CARRIED

31. Strategic Discussion and Board Development

a. Ruslan Nazarov, IT Manager - RDPL and IT security issues presentation.

32. Report from Planning and Finance Committee

a. MOTION: Recommend to the Board that they accept the January, February, and March 2024 financial statements as presented for information purposes only.

MOORE / DOERKSEN CARRIED

33. Report from Personnel and Administration Committee

a. MOTION: That the Board add the following clause to Policy 6.1 – Confidentiality of User Records:

6.1.7 - “The Board aims to discourage criminal activities and maintain its commitment to ethical and lawful behaviour by stating unequivocally that the Board strictly prohibits the payment of ransoms in any form, including but not limited to cash, cryptocurrencies, or other valuable assets.”

THEVENAZ / CALLIN CARRIED

b. MOTION: That the Board adopt a Library Board Code of Conduct as presented.

THEVENAZ / CALLIN CARRIED

c. Annual CEO Evaluation: Establish an ad hoc review committee to create a timeline and process to set SMART goals with / for the CEO.

- Shelley Odishaw, Brian Quigg, Natalie Day Lazenby and Sabrina Samuel were appointed to the committee. Review to be completed prior to the summer break.

34. Report from The Friends of the Red Deer Public Library

- President Lesley Caddy celebrated 24 years in various roles with the Friends and has managed 45 booksales. A lifetime membership was awarded for her outstanding commitment and dedication.

35. Information Items

- Board Out and About –Board member advocacy reports (discussion)

- RDPL’s 110th anniversary celebrations at various branches were attended as well as ‘People in Your Neighborhood’ Storytime with Kath Hoffman, Executive Director of Safe Harbour.

- [March 2024 Monthly Highlights](#)

36. Adjournment

- Shelley Odishaw adjourned the meeting at 7:40 p.m.

Next Board Meeting: May 29, 2024 @ 6:30 p.m.