



THE CITY OF RED DEER LIBRARY BOARD

February 25, 2026
6:00 p.m., Waskasoo Kiwanis Boardroom

Minutes

Present: Torben Andersen, Natalie Day Lazenby, Joseph Fittes, Maureen McCall, Lauren Pezzella, Brian Quigg (virtual), Laura Thevenaz, Blair Wilson, Zach Woods

Regrets: Councillor Adam Goodwin

Staff Support: Shelley Ross (CEO), Michelle Hollebeke (minutes)

Chair Laura Thevenaz called the meeting to order at 6:03 p.m.

Welcome and Chair's Remarks

Land acknowledgement: We acknowledge that the land we meet on today is located at the border of Treaty 6, to the North of the Red Deer River, and Treaty 7, to the South of the Red Deer River. We honour and respect the culture, ceremonies and stories of the many nations who made a home on these lands - including the Cree, Blackfoot, Nakota Sioux, Iroquois, Dene, Ojibway, Saulteaux and Inuit - and that this area is a long-established meeting place of the Métis. We are grateful for the traditional knowledge-keepers: elders past, present and emerging. May we live with respect on this land and in peace and friendship with its people.

Conflict of Interest Declaration -none

8. Approval of Agenda

a. **MOTION:** That the Board approve the agenda as presented.

PEZZELLA /WOODS CARRIED

9. Approval of Minutes from the January 28, 2026 Board Meeting

a. **MOTION:** That the Board approve the minutes from the January 28, 2026 Board meeting as presented.

FITTES /DAY LAZENBY CARRIED

10. Report from the Planning and Finance Committee – no stmts due to audit

a. **MOTION:** That the Board approve the revised 2026 Plan of Service Action Plan draft.

ANDERSEN/PEZZELLA CARRIED

- **'RDPL on Wheels' discussion**
- As discussed during Committee meetings in the fall, RFPs were sent to several local dealerships and in late 2025 a new Library Outreach cargo van was purchased. Interior retrofitting with shelving and storage has recently been completed. A motion was called by the Committee Chair to officially approve the acquisition of the van and retrofitting, with rollout expected in spring.

- b. MOTION: To recommend to the Board to approve the purchase of the RDPL van with accompanying retrofitting.**

DAY LAZENBY/THEVENAZ CARRIED

11. Report from the Personnel and Administration Committee

- a. MOTION: To recommend to the Board the following *additions* to Policy 2.2.2 - The Executive Committee:**

- **Is made up of the Board Chair, Vice-Chair and the Chairs of each of the two standing committees of the Board;**
- **Attends to matters of an emergent nature between regular Board meetings and reports its decision at the next full Board meeting for consultation and confirmation. [*Emergent matters are those requiring a decision prior to the next scheduled Board meeting to avoid significant operational disruption, legal risk, financial impact, or reputational harm*];**
- **Considers matters requiring a decision during any period the Board is recessed. [*Decisions of the Executive Committee shall be effective immediately and remain in force unless amended or rescinded by the Board at its next meeting*].**

ANDERSEN/FITTES CARRIED

- Policy 3.2 Appropriate Use Policy - proposed changes discussion with potential recommendation for adoption**

- After review and feedback, proposed adoption was tabled to the March meeting to allow the Committee to make further amendments and additions.

12. Strategic Discussion and Board Development

- Scavenger Hunt (Downtown Branch) - A 'get to know the Library' quiz was developed for all members to take away for completion and feedback next month's meeting. The Planning and Finance Committee has agreed to take on future education items from the Personnel and Administration team and will take back for committee discussion and policy change at the April Board meeting.

13. Report from The Friends of the Red Deer Public Library

-AGM is being held on March 5th with all invited to attend. Volunteers and AGLC licence for the Friends' Casino fundraiser in March have been arranged. Recent audit findings were satisfactory.

14. Information Items

- Board Out and About –Board member advocacy reports (discussion)**

- Red Deer Reads event and the Project Nexus open house were attended.

- [January](#) Monthly Highlights

15. Adjournment - Laura Thevenaz adjourned the meeting at 7:55 p.m.

Next Meeting: March 25, 2026 6:00 p.m.